

The Dane County Humane Society
Board of Directors Meeting
March 15, 2006

Board Attendees:

Cathy Holmes, Jan Viney, Bridget Bush, John Bloodgood, Gary Godding,
Dr. Sara Orvick, Pam Taucher Coshun

Excused: Ellyn Mohs, Ellen Markey

Staff: Pam McCloud Smith, Steve Lokker

Opening Business

Meeting called to order at 11:04

***John Bloodgood moved to accept the February 15, 2005 minutes as amended.
Second by Bridget Bush
Passed***

Old Business

Executive Director Update

Pam McCloud Smith highlighted the following updates:

- the DCHS property water survey is underway. Once the survey is done, the city will meet with DCHS to review and discuss their results and recommendations
- Sound insulation of the dog kennels is underway
- Pam will be on vacation 3/16 – 3/27
- Country Animal Haven appears to be compiling with the abatement order

Board Questions/feedback:

- What is the cost to DCHS to microchip?
Microchip clinic cost \$9.50 (including microchip and staff, registration fee is waived). Homeagain is the service provider. DCHS charges the animal owner \$30 for this service. A system will be implemented to track animals that come into the shelter with microchips to see if the cost-benefit from this program.
- The Board extended their congratulations to Pam on her appointment to the WVMA Animal Welfare Committee.

Board Future Reporting Requests:

- Updates on the areas of focus for the shelter vet and the associated amount of time spent on each of those areas.
- Comparison of the use of volunteers this year as compare to prior years
- Admissions, adoptions, redemptions, euthanasia (non rehab, treatable, adoptable) trend reporting

Financial Update

Annual Audit

There was only 1 year end adjustment needed for last year, which reflects the great performance of Sara Hoven (accountant). The Board recognized and thanked Sara for her efforts.

Highlights of the Annual Audit Year End Statement (as prepared by Wegner LLP):

- care staff personnel costs increased
- investments (and interest income) significantly increased
- budget to actual revenue (received more than budgeted):
 - Donations and memberships
 - Estates
- budget to actual revenue (received less than budget):
 - Adoptions and redemption revenue (due to free animal giveaway)
 - Fund raising
 - Retail store

Review of February 2006 Financials

Revenue

- Unrealized gain on investments down (was up in January)
- United Way revenue reflects a slight delay in receipt of funds
- County revenue shows slight increase due to timing of receipt of funds

Expenses

- Personnel expenses are under budget
 - Building budget are over budget (in part due to heating costs)
 - Animal supplies, medical treatment, surgery over budget
- ** budget review procedures were put in place in February; should see impact in March

Strategic Update

Pam McCloud Smith and Steve Lokker provided updates to their “3-2-1” plan for DCHS deficit reduction. The next step is to share and review this information with the Finance Committee.

New Business

Board Review of Position Statements

All approved position statements will be posted on the DCHS website.

Cathy Holmes moved to approve the position statement put forward on vicious and dangerous dogs.

***Second by John Bloodgood
Passed***

John Bloodgood moved to approve the position statement as amended on breed bans.

***Second by Gary Godding
Passed***

John Bloodgood moved to approve the position statement as amended on pound seizure.

***Second by Gary Godding
Passed***

Membership Changes

Discussed recommendations to membership bylaw changes and Membership voting as brought forward by Pam McCloud Smith and Steve Lokker.

Cathy Holmes moved to change the membership categories and dues to reflect the revised categories per Board discussion: Friend (\$35), Companion (\$100), Guardian (\$250), Advocate (\$500), Benefactor (\$1,000), Lifetime (\$10,000).

Second by John Bloodgood

Passed

Items for Future Meeting Agendas

April

Position Statement review

(1) Additional new

(2) Current approved

Start Bylaw review

May

- Annual Meeting strategic update to membership

Adjourned 1:00.

Respectfully Submitted,

Jan Viney