

**The Dane County Humane Society  
Board of Directors Meeting  
January 18, 2006**

**Board Attendees: Cathy Holmes, Jan Viney, Dr. Sara Orvick, Gary Godding, John Bloodgood, Bridget Bush, Ellen Markey, Ellyn Mohs**

**Excused: Pam Taucher Coshun**

**Staff: Pam McCloud Smith, Steve Lokker**

Call to order: 11:05 A.M.

*Motion to accept the December 21, 2005 minutes as presented by John Bloodgood.  
Second by Dr. Sara Orvick. No discussion. Motion carried.*

**Executive Director Update: Pam McCloud Smith**

A new washer and dryer have been ordered and are on their way to the shelter due to chronic problems and old age of the current machines. Some of the parts on the old units will be salvageable for possible future use on the new ones since the parts are interchangeable. The cost was \$5,000.00 and we received a nice discount.

Bridget Bush is working with Pam on getting better banking rates than our current charges and fees. There will be more to report back after speaking with other banks next month.

On Monday Jan 23, 2006 Pam has a meeting with the City of Madison engineers to discuss the persistent and costly water problems on DCHS land and hopefully come to some resolution on the problem.

The shelter received a \$10,000.00 donation for the kennel sound insulation. Pam is getting bids for that work now.

Last month the board requested that Pam do some research and talk to some shelters who have a spay/neuter mobile about their experience with them. She concluded that the majority of organizations that have them do not use them for the surgeries as they seem to be impractical. They do, however; like to use them as an adoption van as a method of getting the animals out into the community for exposure.

Pam unveiled the restructuring of the shelter to staff members and it seemed to be well received. The addition of Steve Lokker, the new Director of Community Outreach has been generally positive and staff looks forward to more structure, growth opportunities and accountability associated with the changes.

*In response to these structural changes, Cathy Holmes proposes that the Board draft a letter to the staff addressing the changes to the organizational chart and to explain why the board made these changes. There was general agreement to this and the entire board will sign.*

## **Financial Update: Bridget Bush**

The finance committee was updated on the investment portfolio. They reviewed the investment strategy and found it to be acceptable.

Memberships and calendar sales are down. Memorials are down. Donations are up.

Many of the Dane County Humane Society's budgeted amounts are continually being surpassed and the auditors are concerned about the continuing deficit problem. We anticipate a discussion with them in this regard and feel as though the new organizational restructuring should help to relieve some of this deficit.

## **Lucky Dog Daycare Proposal**

A meeting was held with the owner of Lucky Dog Daycare Greg Altman. He was told we had some issues with the proposal and there are still a lot of unknowns. It would be a great financial risk for the Dane County Humane Society at a time that is fiscally challenging for us. The consensus is that we do not want to hold him up any longer from pursuing other options and we are just not ready to commit at this time.

*Motion to decline a partnership in Greg Altman's proposal to build and lease a doggie daycare facility on land owned by the Dane County Humane Society by Cathy Holmes, second by John Bloodgood. No discussion. Motion carries.*

## **Strategic Planning**

The board discussed how we bring the items we have completed together and create a strategic plan. Cathy recommended that Pam McCloud Smith have an agenda item each month for operational issues relating to strategic items. She can then ask for board assistance if needed but she should work on interpreting the strategic plan each month in her day to day decision making. All should be based on the metric and summary of board priorities. This would start in March.

## **New Business**

Future agenda items:

- Tracy Earll is ready to go through membership details with us.
- Pam McCloud Smith will present plan for the budget next month. How will she meet budget goals?

Meeting Adjourned: 12:42 P.M.

Respectfully Submitted By,  
Ellyn Mohs  
DCHS Secretary